

Job description -

JOB TITLE:	Financial controller
REMUNERATION:	£50-60,000 (Full time equivalent) depending on experience
POSITION:	Permanent, part time (2 days a week)
REQUIRED EXPERIENCE:	See details below

About Tribe:

Tribe is an exciting, high growth, award-winning, wealth management firm focussed on values and impact-driven investment management. We believe passionately in the use of capital as a force to drive positive change. Having come through the FCA's Innovation Hub, successfully launched Tribe Impact Capital, and developed the investment & impact process and client base over the last six years, we are now focussed on growing the Tribe further.

Our approach to investment and wealth management combines our clients' values, their financial aspirations and the change they want to see in the world - their impact. We then build portfolios that reflect these three factors. For wealth holders that want to do well and do good.

We're proud to be members of the B-Corp family and signatories to the UN PRI, Women in Finance Charter, as well as the Science Based Targets Initiative. Locked into our articles is a fixed commitment to contribute a minimum of 20% of annual profits to an impact vehicle that will invest in, and provide grants to, high impact and scalable mission-driven organisations.

We're mission-led, which gives us a sense of purpose: we want to support wealth holders who want to do well by doing good.

Your role:

The Financial controller runs the accounting function for Tribe, working closely with the CEO. Your responsibilities will include

- Book-keeping, accounting journals and the management accounts
- Invoices and payments, including supervising the cash management
- Create and update the budget and forecasts with latest projections
- Help with scenario testing and cash projections to aid and advise Board
- Produce the board packs to the stakeholder specifications
- Update the ICARA and have signed off in board meeting
- Complete VAT and other tax returns
- Work with the Compliance team to complete Regulatory returns
- Payroll and HR accounting
- Efficiently manage the external Audit process

Experience, key skills and competency requirements:

- ACA/ACCA/CIMA or equivalent qualified
- 3 years + of post-qualification experience in industry (outside of Audit)
- Investment management and FCA experience

Behavioural qualities:

- Ability to work closely with all disciplines across the business, as well as communicating clearly with others
- You'll be part of a small team, so you'll need to be able to work well within this dynamic

- You should be highly motivated and comfortable working with a degree of autonomy
- Curious and not afraid to ask questions
- Confident without excluding other opinions
- Empathetic to alternative points of views and experiences
- Willing to learn, find out the answer if you don't know
- Always acting with integrity

We are a values-driven organisation. As a team, our values underpin our shared beliefs, and in turn guide our culture and behaviour.

Our core values are:

- Forward-thinking - we're working today for a better tomorrow
- Collaborative - we are better together
- Passionate - we love what we do, and it shows

These three together are underpinned by our behavioural foundation: integrity.

These values and our mission give us our sense of purpose: we want to support wealth holders who want to do well by doing good.

Working at Tribe

We're a growing team of mission-driven individuals. As a B Corps, we're aware of our role in society and on the planet, as well as our responsibilities to all stakeholders.

The office is based in the West End of London. We offer hybrid working. We will support you in your own personal development, with training and career development.

Employee benefits include pension contribution, life insurance and private medical insurance. You will have a 25 day holiday allowance (pro-rated) that increases with service. We also offer volunteering time, cycle-to-work schemes, season ticket loans, matched giving and workplace nursery benefit.

Interested?

To apply please send a CV and cover letter explaining why you think you're perfect for this role and Tribe to jobs@tribeimpactcapital.com

Please note candidates must have the necessary permits to work in the United Kingdom.

Disclaimer:

All statements are intended only to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of employees so classified. Employees will be required to undertake any additional tasks or duties that may be within their capabilities. Tribe reserves the right to make amendments to the above in response to any material internal or external developments (e.g. market changes, new regulations, internal restructuring).